



## **REQUEST FOR PROPOSAL – SERVICES**

### **SNOW PLOWING AND SALTING**

#### **PICTOU COUNTY WELLNESS CENTRE PARKING LOT**

**Closing date: Friday, October 19, 2018 2pm local time**

Request for Proposal (RFP) are invited for the Services for Snow Clearing and Salting for the Pictou County Wellness Centre (PCWC) Parking lot all in accordance with this Request for Proposal – Services. This RFP is posted on the Pictou County Wellness Centre Website at [www.pcwellnesscentre.ca](http://www.pcwellnesscentre.ca) and the NS Procurement Services Website at [www.novascotia.ca/tenders](http://www.novascotia.ca/tenders).

#### **Scope of Work**

The service shall include snow removal and salting for the Pictou County Wellness Centre Parking Lot in its entirety. The RFP shall quote the following:

#### **Option #1 Snow Plowing and Salting**

##### **1) Monthly Retainer – minimum price per month**

Should the actual snow removal exceed this amount please provide price for billing accordingly on:

- 1) Front end loader**
- 2) ¾ and 1 ton truck**
- 3) Tandem Trucks**
- 4) End Dump Tractor**
- 5) Loader for loading snow**
- 6) Salting Full load**
- 7) Salting Half load**
- 8) Salting for quarter load**

## **Option #2 Snow Plowing and Salting**

### **1) Monthly Fixed Price for Snow Plowing and Salting**

Monthly price will include all snow clearing and salting services for the entire parking lot excluding hauling of snow.

## **Questions Regarding the RFP**

Questions regarding the RFP must be submitted in writing only to David Hood, Chief Operating Officer, Pictou County Wellness Center, email [david.hood@pcwellnesscentre.ca](mailto:david.hood@pcwellnesscentre.ca) no later than Friday, October 12<sup>th</sup>, 2018 at 4:00pm local time. Questions received later than this stated time and date may not be acknowledged or answered.

Tenders received later than the date and time specified will not be accepted.

## **Contract Length**

The contract shall be from November 1, 2018 to April 30<sup>th</sup>, 2019.

## **Contract Award**

The successful contractor shall be notified in writing within two weeks of contract award.

The successful bidder must submit the following to the Pictou County Wellness Centre General Manager within one week of contract award:

- i) Certificate of Insurance
- ii) WCB letter of good standing

## **Rejection or Acceptance of Proposals**

The PCWC reserves the right to accept or reject any or all proposals, not necessarily accept the lowest cost proposal, and not accept any proposal that is not in its best interests.

The PCWC shall have the unfettered right to reject any or all proposals, including the lowest cost proposal, and appoint the service to whomsoever the PCWC, in its sole, absolute and unfettered discretion, deems appropriate, whether that proposal complies with the requirements of the RFP documents or not.

Without limiting the generality of the foregoing, the PCWC shall have the right, in its sole, absolute and unfettered discretion, to accept or reject any bid that's does not completely comply with the terms of this RFP including proposals that:

- i) Are ambiguous or incomplete,
- ii) Contain interlineations, exceptions, exclusions or variations
- iii) Omit one or more prices

Should the PCWC not receive any proposals that it, in its sole, absolute and unfettered discretion, deems satisfactory, they shall have the right to cancel this RFP call and issue a new RFP on terms the same or different from this RFP, to invite proposals to do the work from any party, or to negotiate for the performance of the whole or any part of the work with anyone whomsoever, including any one or more of Proponents.

### **RFP Submission Deadline**

All RFP's, including original and one copy must be submitted in a sealed envelope to Mr. David Hood, Chief Operating Officer, Pictou County Wellness Centre, 2-2756 Westville Rd, Westville Road, NS B2H 5C6 by Friday, October 19<sup>th</sup>, 2018 at 2:00pm local time.